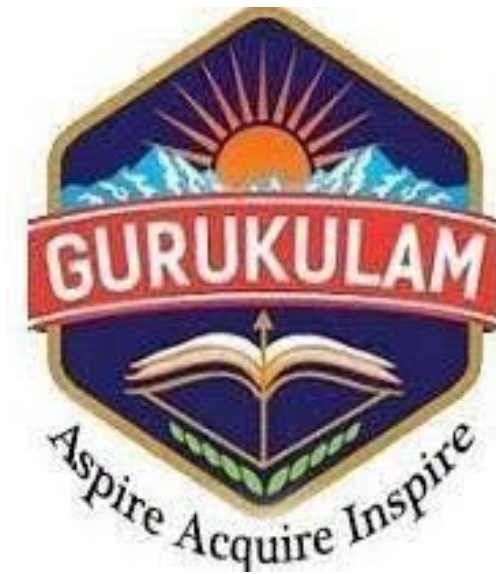


**TELANGANA TRIBAL WELFARE
RESIDENSIAL DEGREE COLLAGE (M)
MANUGURU**

**BHADRADRI KOTHAGUEDEM (DIST) -
TELANGANA STATE, INDIA**



**PROFILE OF
DEPARTMENT OF PUBLIC ADMINISTRATION**

Department of Public Administration

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HISTORY OF COLLEGE

Brief History of College:

Telangana Tribal Welfare Residential Degree College (M), Manuguru was established in the state of Telangana under aegis of Telangana Tribal Welfare Residential Educational Institutional Society, Tribal Welfare, Gurukulam as part of the KG-PG Free Education Policy of the Government of Telangana during the year 2016/2017. Tribal Welfare were launched to cater the higher education needs of the students of under privileged and unprivileged sections of the society and to enhance their confidence levels acquiring the highest level of academic excellence coupled with excellent communication skills and the other interpersonal skills to transform themselves into the best citizens of the nation.

Institution Website: www.ttwrdcs.ac.in/manuguru

From 2019-2024

S. No.	Name of Faculty	Qualification	Designation	Date of Joining	Date of Leaving
1	CH.NAGESWARA RAO	MA, B.Ed.	Degree Lecturer	01-06-2019	2021
2	P.PREM SAGAR	MA, SET	Degree Lecturer	01-02-2022	24-07-2024
3	CH. USHARANI	MA, B.Ed., NET, SET	Degree Lecturer	24-07-2024	Till date

About the Department:

The Department of Public Administration TTWRDC [B] Manuguru is as new as the college itself and it was one of the first departments to start functioning in 2019. The department has been handling public administration classes for the EPP English medium course offered by the college since the day of inception. At present the department has one sanctioned post. The department has been friendly and striving hard to motivate the students for preparing competitive examinations. The department has been praised by one and all for its devoted lecturers who have been always available for the students.

Importance of Public Administration

Administration means to serve the people, management of affairs, public or private. The art of administration is the direction, coordination and control of many persons/issues to achieve the desired objective. It is concerned with the implementation of public policy it is a academic discipline that studies the policies and implementation related to public. Woodrow Wilson is the father of Public Administration, published a paper on the Study of Administration in 1887 and that laid the foundation per separate, independent and systematic study in public Administration. In our country, in1949-50 Nagpur University became the first full-fledged separate department. Prof MP Sharma is the first professor of Public Administration in India. The major duty of Public Administration is to prepare Civil servants for working in the public service and the managements of Public Programs. Public Administration is both academic discipline and field of practice. Public Administrators are public servants working in public departments agencies at all levels of the governments. This means every activity of individuals from womb to tomb is regulated and controlled by the state agencies.

The administrative process is universal-Henry Fayol

Vision:

- Advocating the highest values of public service

Mission:

- Expanding and exchanging knowledge about public administration
- Contributing to the resolution of key issues in public administration
- Promoting the professional development of public administration

OBJECTIVES OF THE DEPARTMENT:

- To cater to higher Education needs of the students in general and B.A Students in particular.
- To acquaint the students with principals and theories of the organization and administration.
- To understand the provisions of Indian Constitution.
- To enable the student to know and understand the functions and powers of the three organs of the government at central and state level and also the institutions of local government.
- To make a student a responsible citizen of India and prepare him to become a good public servant.
- To encourage the students to take up research activities and conduct project studies in Public Administration.



Name : CH. USHA RANI
Designation : Degree Lecturer
Qualification : MA, B.Ed., NET, SET
Date of Joining : 24-07-2024
Teaching Experience : 05 Years

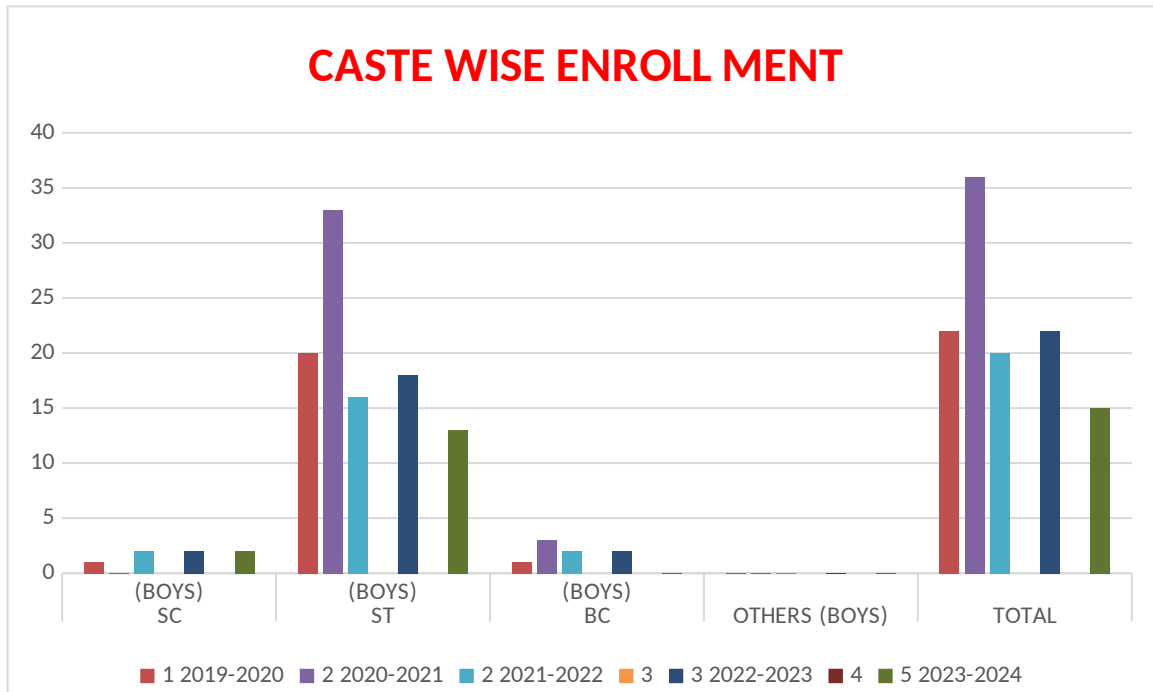
CURRICULAR ASPECTS

Students Enrollment:

The number of students enrolled in first year in each academic year for last five academic years are given below.

Year	Intake	Enrolled	Percentage of enrollment
2019-20	40	22	55%
2020-21	40	36	90%
2021-22	40	20	50%
2022-23	40	22	55%
2023-24	40	15	37.5%

SL.NO	ACADEMIC YEAR	SC (BOYS)	ST (BOYS)	BC (BOYS)	OTHERS (BOYS)	TOTAL
1	2019-2020	01	20	01	00	22
2	2020-2021	00	33	03	00	36
3	2021-2022	02	16	02	00	20
4	2022-2023	02	18	02	Nil	22
5	2023-2024	02	13	Nil	Nil	15



i. Economics, Political science and Public Administration. (EM).

EPP		
S. No	Year	Number of Students
1	I	14
2	II	21
3	III	20

COURSES:

As College is affiliated to Kakatiya University–Warangal, Department of Public Administration is following the almanac and teaching the syllabus set by the university. Choice Based Credit System was introduced in academic year 2016- 17. Again, syllabus was changed according the needs of global requirements in the academic year 2019-20. Accordingly, we are now offering the following courses in the department. There are four Discipline Specific Compulsory courses in first four semesters. There are two Discipline Specific Elective courses in 5th and 6th semesters for each semester, out of those, one course can be elected in each semester. Seven hours have been allotted to each course in a week, out of those four hours for theory and three hours for Practical. Five credits are earmarked for each course. Candidate has to get 40% marks in University Exam cum Internal Assessment in order to pass a course

FIRST YEAR SEMESTER-I

Code	Course Title	Course Type	HPW	Credits
BA107	Basics of Public Administration	DSC	5	5

FIRST YEAR SEMESTER-II

Code	Course Title	Course Type	HPW	Credits
BA207	Development Dynamics and Emerging Trends	DSC	5	5

SECOND YEAR SEMESTER-III

Code	Course Title	Course Type	HPW	Credits
BA307	Union Administration	DSC	5	5

SECOND YEAR SEMESTER-IV

Code	Course Title	Course Type	HPW	Credits
BA407	Union Administration	DSC	5	5

THIRD YEAR SEMESTER-V

Code	Course Title	Course Type	HPW	Credits
BA502	Indian Constitution and Administration	GE	5+1	6
BA507	Human Resources Management	DSC	4	4
BA508/A	Rural Governance	DSE	4	4
BA508/B	E-Governance-Concepts	DSE	4	4
BA508/C	Public Office Administration	DSE	4	4

THIRD YEAR SEMESTER-VI

Code	Course Title	Course Type	HPW	Credits
BA602	Good Governance	GE	5+1	6
BA607	Financial and Material Resources Management	DSC	4	4
BA608/A	Urban Governance	DSE	4	4
BA608/B	E-Governance-Case Studies	DSE	4	4
BA608/C	Technology and Office Administration	DSE	4	4

COURSE OUTCOMES:

COURSE OUTCOME OF PUBLIC ADMINISTRATION

SEM-IB.AIYEAR: INTRODUCTION TO PUBLIC ADMINISTRATION

BA I Year Course-1: Introduction to Public Administration

- . To understand the nature and scope of Public Administration;
- . To appreciate the methodological pluralism and synthesizing nature of knowledge in Public Administration;
- . To comprehend the changing paradigms of Public Administration;
- . To acquaint with the theories, approaches, concepts and principles of Public Administration;
- . To understand the administrative theories and concepts to make sense of administrative practices.
- . To Understand public administration theory and concepts from multiple perspectives;

SEMESTER-II: DEVELOPMENT DYNAMICS AND EMERGING TRENDS

- To appreciate the nature, scope and changing paradigms of Public Administration.
- To understand the synthesizing nature of knowledge of public administration from public Perspective.
- Grasp the administrative theories, concepts and principles to make sense of administrative Practices with emerging trends.
- Role of Public Services in the Emergence and Development of New State of Telangana.
- To appreciate the emerging issues in New State of Telangana in the context of changing role of state, market and civil society.
- Understand the world of public administration from the public perspective and provide foundation for further studies in Public Administration.

SEM-III: UNION ADMINISTRATION

- . To understand the historical evolution and socio-economic, political, cultural and global context of Indian Administration;
- * Acquaint with India's development experience and changing role of administration To identify the transformative role of Indian Administration;
- * To make out the multi dimensionality of problems and processes of Indian Administration;
- * To understand the form and substance of Indian Administration;
- * Acquaint with the functioning of the Indian administration, at central levels and the responses of these systems in addressing the concerns of the people
- * To appreciate the emerging issues in Indian Administration in the context of

changing role of state, market and civil society.

SEMESTER-IV: STATE ADMINISTRATION AND EMERGING ISSUES

- * Discern the connects and disconnects between structure, purpose and process and results in Indian Administration;
- . Understand the Indian Administration role as the main instrument of State to achieve its Developmental goals;
- * Acquaint with the functioning of the Indian administration, at State levels
- . Appreciate the varying historical, socio-economic, political and other conditioning factors that gave Indian Administration its distinct nature to the learner
- * Acquaint the learner with the required knowledge of administrative science and government in action and the contemporary issues in public affairs management
- * Understand the role of Public Services in the new State of Telangana.
- * To understand the role of public services in Redressal of Citizen Grievances: Transparency, Accountability and Right to Information Act
- * Acquaint with the functioning of the Administrative Accountability: Legislative and Judicial Control

BA-III YEAR (ANNUAL PATTERN) COURSE-III:RURAL GOVERNANCE

- * To understand the concept of democratic decentralization,
- * To trace the evolution of local self-government in India,
- * To Comprehend the institutional arrangements and processes of rural urban governance
- * To identify the challenges of development and the administrative responses,
- * To sketch out the new organizational arrangements for delivery of public welfare programmes.

BA-III YEAR COURSE-IV b : URBAN GOVERNANCE

- To understand the concept of democratic decentralization,
- To trace the evolution of local self-government in India,
- To Comprehend the institutional arrangements and processes of rural urban governance
- To identify the challenges of development and the administrative responses,
- To sketch out the new organizational arrangements for delivery of public welfare programme.

Department workload particulars:

Programme B.A	Semester	WEEKLY Hours
1 st Year	I	05
	II	05
2 nd Year	III	05
	IV	05
3 rd Year	V	05
	VI	05

CRITERION II

TEACHING, LEARNING & EVALUATION

Each faculty member in the department prepares a teaching plan of the course. As per the Almanac of the University, there are 15 weeks or 90 working days in each semester. Teaching plans and semester plans will be in such a way that entire course shall be covered within available time. Faculty members are recording in the teaching diaries whatever they taught and do some curricular activities. We are maintaining Digital Teaching Diary from 2020-21 onwards. Digital Teaching Diary is the part of CAIMS (College Administration Information Management System) which is provided by Commissionerate of collegiate education, Telangana. Department used to review coverage of syllabus from time to time and gives instruction accordingly. Faculty members are encouraged to take up student centric activities viz, Quiz, Debating, Elocution, Assignments, Student Seminars, Group Discussions, Student Study projects and brainstorming sessions. Every faculty member in the department is trained in ICT tools. ICT enabled teaching is being done in blended modes through different platforms as shown below

. Evaluation of students is done through two internal exams and one semester end exam that will be conducted by the university. 20% of weightage is given to Internal Assessment examination and 80% of weightage is given to semester end exam. A student has to score 40% of total marks including internal and external to pass in a course. Average of two internal assessments will be considered for internal marks. Grades are given according the following table from academic year 2019-20 onwards.

Range of % Marks	Grade	Grade point
---------------------	-------	----------------

90-100	A+	10
80-89	A	9
70-79	B+	8
60-69	B	7
55-59	C+	6
50-54	C	5
40-49	D	4
<40	F	0

RESULT ANALYSIS

After publication of results by university, Department will do result analysis immediately and it will plan for the remedial classes for the failed student.

YEAR	SEM	APPEARED	FAIL	PASS	%
2019-2020	SEM I	22	NIL	22	100
	SEM II	22	NIL	22	100
2020-2021	SEM I	30	NIL	30	100
	SEM III	22	NIL	22	100
	SEM II	30	01AB	29	100
	SEM IV	22	NIL	22	100
2021-2022	SEM I	20	NIL	02	100
	SEM II	19	01AB	18	100
	SEM III	30	NIL	30	100
	SEM IV	29	02AB	27	100
	SEM-V	22	01AB	21	100
	SEM-VI	22	01AB	21	100
2022-23	SEM I	22	NIL	22	100
	SEM II	22	01	21	95
	SEM III	16	01AB	15	100
	SEM IV	16	01AB	15	100
	SEM-V	28	01MP	27	96.5
	SEM-VI	28	NIL	28	100
2023-24	SEM I	23	01	22	96
	SEM II	23	01	22	96
	SEM III	20	01 AB	19	100
	SEM IV	19	Nil	19	100
	SEM-V	15	Nil	15	100
	SEM-VI	15	Nil	15	100

CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

Department of Public Administration is encouraging students to participate in co-curricular activities viz., quiz, elocution, debating, essay writing, assignments, student seminars, group discussions, experimental learning, study projects, science days celebrations field trips, extension lectures.

QUIZ:

Department of Public Administrations organizing online and offline quizzes for students. Online quiz is used which gives the points quick response time also.

Objectives:

- It increases thinking ability
- It increases response speed
- It increases listening skills
- It creates competitive attitude in students
- It increases knowledge

STUDENT SEMINARS:

Department of Public Administrations organizing student seminars. In these seminars students are allowed to deliver a topic chosen by themselves. They have to work on the topic thoroughly, this enables them to increase their content knowledge on the topic.

Objectives:

- Increases public speaking skills
- Decreases inferiority complex
- Builds up self-confidence in students.

YEAR	TOPIC OF THE SEMINAR
2019-2020	<ul style="list-style-type: none"> ➤ IMPORTEN OF PUBLIC ADMINISTRATION POD CORB MOTIVATIONAL THEORY BY ABRAHAM MASLOW ➤ BUREAUCRATIC THEORY BY MAX WEBER ➤ HUMAN RELATIONS THEORY BY ELTON MAYO
2020-2021	<ul style="list-style-type: none"> ➤ ROLE OF CIVIL SERVICE IN DEVELOPING SOCIETIES ➤ ADMINISTRATIVE HISTORY OF TELANGANA ➤ DECISION MAKING THEORY BY HERBART SIMON ➤ SCOPE AND IMPORTANCE OF PUBLIC ADMINISTRATION ➤ X,Y THEORY BY MC GREGOR ➤ RECRUITMENT ➤ HUMAN RESOURCE MANAGEMENT ➤ OFFICE MANAGEMENT
2021-2022	<ul style="list-style-type: none"> ➤ CENRAL SECRETARIAT ➤ MNREGP ➤ X, Y THEORY MC GREGOR ➤ SCOPE AND IMPORTANCE OF PUBLIC ADMINISTRATION ➤ SCIENTIFIC MANAGEMENT THEORY BY FW TAYLOR ➤ PRINCIPLE OF OFFICE MANAGEMENT ➤ BUDGET ➤ BALVANTHAROY METHA COMMITTEE
2022-2023	<ul style="list-style-type: none"> ➤ CENTER STATE ADMINISTRATIVE RELATIONS ➤ POLITICS AND PUBLIC ADMINISTRATION BY WOODROW WILSON ➤ DEVELOPMENT ADMINISTRAION ➤ PRINCIPLES OF BUDGET
2023-2024	<ul style="list-style-type: none"> ➤ 74TH CONSTITUTIONAL AMENDMENT ACT, 1992 ➤ CENTRAL SECRETARIAT SERVICES ➤ 73RD CONSTITUTIONAL AMENDMENT ACT, 1992 ➤ STATE SECRETARIAT AND DIRECTORATE

ELOCUTION:

Department of Public Administration is encouraging students to participate in elocutions. Faculty gives certain topics and students speak on those topics. This enables students to enhance their communication skills when they speak publicly.

Objectives:

- Increases public speaking skills
- Decreases inferiority complex
- Builds up self-confidence in students.
- Creates social awareness

DEBATE:

Department of Public Administrations encouraging students to participate in debating. Faculty gives certain topics which are trending or burning issues in those days. This enables students to enhance their communication skills they speak publicly.

Objectives:

- Increases critical thinking
- Increases analytical skills
- Increases public speaking skills
- Builds up self-confidence in students.
- Creates social awareness

GROUP DISCUSSIONS:

Department of Public Administration is encouraging students to participate in debate. Faculty forms groups instantly in an unbiased manner and gives certain topics which are trending or burning issues in those days.

Objectives:

- Increases team spirit
- Increases leadership skills

- Increases critical thinking
- Increases analytical skills

REMEDIAL COACHING:

After publication of the results in the beginning of the academic year the performance of the students are assessed and remedial coaching is given to the failed students and the same is recorded in the remedial coaching register.

Teaching diary:

Teaching diaries are maintained by the faculty of the department every year and the periodical checking of these records is taken up by the principal .

Annual academic plan:

Annual academic plan is designed as per TTWREIS HYD and before the commencement of the classes .

Course material:

The head of the department prepared semester wise material according to the syllabus . The above scanned material is shared to the students through whatsapp, gmail. Also the department is providing ambedkar open university study material for further reference .

Previous question papers :

The question papers of the previous years are filed up and make available to the students in department.

Evolution of students :

Through internal exams , assignments, project works , seminars , workshops , the performance of the students are assessed and evaluated by the department .

FIELD TRIPS:

Field trip is an essential part of experiential learning process. Students will show lot of enthusiasm in participating in field trip. By looking at the objects and listening to the experts directly they will learn the things quickly. This type of field trips will enhance their thinking skills in the subject. Hence department is encouraging students to participate in study tours.

Sln o	Year	Place of visit	Subject area	semester
1	2019-2020	MRO OFFICE Manuguau	Role of public services in development of Telangana	II
2	2022-23	Gramapanchyati office mittagudem	Role of public services in development of Telangana	IV
3	2023-24	MPDO OFFICE Manuguau	Human resource management	V
4	2024-25	Mittagudem Grama Panchayat	Rural local Self Governance	V

EXTENSION LECTURE:

Department invites resource persons from different areas. It creates awareness in emerging issues. Students get familiarized with various career paths in the subject area. So that it may create dynamic knowledge regarding present scenario.

ASSIGNMENTS:

Faculty give assignments to students mostly on subject topics and sometimes on current issues related to the subjects. These assignments are aimed at improving the skills of reading, writing. However, marks obtained in these assignments are not added in the final grading of the students.

Sl. no	Academic year	Name of the assignment
1	2019-2020	<ol style="list-style-type: none">1. Telangana panchayat raj act2. 73 rd Constitutional amendment Act3. Motivation Theory(Abraham Maslow)4. X,Y theory (MC GREGOR)5. Importance of public Administration.6. Bureaucracy(MAX WEBER)7. Evolution of public administration8. Koutilyasapthanga theory9. Scientific management theory(F.W.TAYLOR)10. Powers of gramapanchayat11. Administrative history of Telangana12. Human resource management
2	2020-2021	<ol style="list-style-type: none">1. Administrative history of Telangana2. Mission Kakatiya3. NREGP4. RAITHU BANDU5. Un employment6. 30 day village development programme7. Mission bhagiradha8. Jyothi raophule9. Dr.B.R.Ambedkar10. NITIAYOG
3	2021-2022	<ol style="list-style-type: none">1. Importance of Public Administration2. NITIAYOG3. Central secretariat4. Office management5. Human resource management6. Financial management

		<ol style="list-style-type: none"> 7. Budget 8. Globalization and public administration 9. Development administration 10. District collector 11. 73 rd constitutional amendment act 12. Powers and functions of state governor 13. Human resource development
4	2022-2023	<ol style="list-style-type: none"> 1. Public enterprises 2. Evolution of Indian administration 3. Centre state administrative relations 4. Comparative public administration 5. Globalization and public administration 6. Development administration 7. Administrative history of Telangana 8. Bureaucracy theory by MAX WEBER 9. Motivational theory by Abraham Maslow 10. Scope and importance of public administration 11. Importance of human resource management 12. Importance of office management
5	2023-24	<ol style="list-style-type: none"> 1. Scientific management theory(F.W.TAYLOR) 2. Powers of gram panchayat 3. Administrative history of Telangana 4. Human resource management Importance of Public Administration 5. NITIAYOG 6. Central secretariat 7. Office management 8. Human resource management 9. Financial management

FACULTY LEARNING:

Faculty undergoes faculty development programs to upgrade their skills. Faculty updates their knowledge through online platforms (SWAYAM, NPTEL,..).

CRITERION III

RESEARCH, INNOVATIONS AND EXTENSION

To develop research attitude in the students, Department is guiding students to do projects. Students are motivated to do research in the form of quality research work. A team of five or six students come together and identify a problem in a particular area of interest and they will do project on that problem.

S. No.	Academic Year	Number of Projects	Participants
1	2019-2020	05	08
2	2020-2021	04	10
3	2021-2022	05	05
4	2022-2023	04	07
5	2023-2024	03	06

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

Infrastructure:

S. No	Name of the item	Quantity
1	Almirahs	01
2	Chairs	01
3	Tables	01

DEPARTMENTAL LIBRARY:

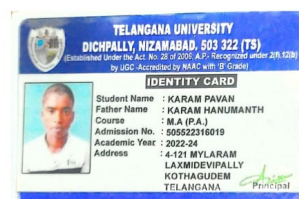
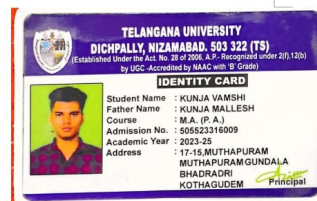
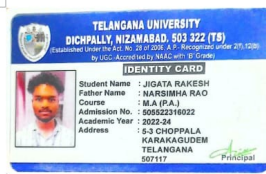
- Central library is being used by the students to take the books. In addition to that, we have Department Library through which guided text book reading is made possible
- Department library has 30 textbooks and reference books.

CRITERION V

STUDENT SUPPORT AND PROGRESSION

Faculty sometimes financially supports the poor students who approach the faculty. Department conducts set Your Goal, Career Guidance and Counselling sessions. Faculty provides study material to students. Department of Public Administration is encouraging students to pursue higher education in Public Administration. To make this into reality department is organizing PG entrance coaching classes for enrolled student .Department conducts remedial classes to failed students. Department supports the students in celebrating fresher’s and farewell parties which increases the communication, leadership and personality development skills of students.

Academic Year	Course of Higher Education	No of Students
2019-2022	M.A Public Administration	03
2020-2023	MA Public administration	03
2021-2024	MA Public administration	04



CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

DEPARTMENTAL MEETINGS:

At the Department level, Department faculty members meet periodically on convenient dates to discuss academic matters like distribution of the syllabus among the faculty, Course Outcomes, review of coverage of syllabus, Result Analysis.

STAFF COUNCIL

At the college level, staff council is the apex body of the college in which important decisions related to academic or non-academic matters are made and executed. In charge of every department is a member of this body. Public Administration staff is actively participating in the meetings.

COORDINATOR/MEMBER OF VARIOUS COMMITTEES

Every faculty member is member of at least one committee. He/she does fulfil the work assigned by the coordinator of the committee. Following table depicts responsibilities taken up by Department faculty members for the academic Year 2022-23.

S. No.	Name of the faculty	Coordinator for the Committee
1	CH. USHARANI	CGC Member
		Alumni Co-ordinator
		Head - Criteria –V

MENTOR MENTEE SYSTEM:

In each academic year, Principal will allot mentor for each group. Mentor takes responsibility of whole group. Mentor coordinate the whole class in different activities. Mentor will guide the students in academic aspects like Examinations, Fee payment, Feedback on marks obtained, maintaining decorum and advise them on issues on Scholarships. Mentors are mentoring students through Career Guidance and Counselling. Mentor-Mentee details for the academic year 2021-22 are given below.

S. No.	Academic Year	Mentor to the group	No of students
1	CH. USHARANI 2024- 2025	II BA EPP	21 (647221001- 647221024)

CRITERION VII
INSTITUTIONAL VALUES AND BEST PRACTICES

1. Subject related EENADU articles

The Head of the Department has written 50 articles in EENADU and in ANDHRAJYOTHI the most circulated daily newspapers in Telangana and in Andhra Pradesh. These articles are related to Indian constitution are useful for the competitive examinations. These articles are made available in the department for reference of the students.

స్థానిక సంస్థలు

1. జిల్లా ప్రజాశాసన కమిటీ సంబంధించిన రాజ్యాంగ నిబంధన ఏది?
 - 1) 243ZD
 - 2) 243ZA
 - 3) 243ZC
 - 4) 243ZB
2. జిల్లా ప్రజాశాసన కమిటీ అభ్యుత్పాదన ఎవరు?
 - 1) జిల్లా కలెక్టర్
 - 2) జిల్లా పరిషత్ చైర్మన్
 - 3) జిల్లా మంత్రి
 - 4) ఎవరూ కాదు
3. జిల్లా పరిషత్లో స్థాయి సంఘాల సమావేశాలు...
 - 1) నెలకొంటే ఒకసారి తప్పక జరగాలి
 - 2) నెలకొంటే రెండుసార్లు తప్పక జరగాలి
 - 3) రెండునెలలకు ఒకసారి తప్పక జరగాలి
 - 4) మూడునెలలకు ఒకసారి తప్పక జరగాలి
4. జిల్లా పరిషత్ స్థాయి సంఘ సమావేశం కోసం ఎంతో?
 - 1) 1/3 వ వంతు
 - 2) 1/2 వ వంతు
 - 3) 1/4 వ వంతు
 - 4) 1/5 వ వంతు
5. జిల్లా పరిషత్ స్థాయి సంఘాల అభ్యుత్పాదన ఎవరు నియమిస్తారు?
 - 1) జిల్లా కలెక్టర్
 - 2) జిల్లా పరిషత్ చైర్మన్
 - 3) జిల్లా మంత్రి
 - 4) ఎవరూ కాదు
6. జిల్లా పరిషత్తుకు సంబంధించి కలెక్టర్ పాత్ర...
 - 1) స్థాయి సంఘాల సమావేశానికి శాశ్వత ఆహ్వానితుడు
 - 2) జిల్లా పరిషత్ పనులను గురించి రాష్ట్ర ప్రభుత్వానికి సమాచారం
 - 3) జిల్లా పరిషత్లో వివిధ సభ్యులకు ఎన్నికలు నిర్వహిస్తారు
 - 4) సైవర్సి సరైనది
7. మూడవ వందల పంచాయతీరాజ్ వ్యవస్థను రాజ్యాంగంలోని ఏ భాగంలో పేర్కొన్నారు?
 - 1) మూడవ భాగం
 - 2) తొమ్మిదవ భాగం
 - 3) ఏడవ భాగం
 - 4) అయిదవ భాగం
8. రాష్ట్రస్థాయి ఎన్నికల సంఘాన్ని ఎవరు ఏర్పాటు చేస్తారు?
 - 1) రాష్ట్ర గవర్నర్
 - 2) రాష్ట్ర ముఖ్యమంత్రి
 - 3) కేంద్ర ఎన్నికల సంఘం
 - 4) రాష్ట్రపతి
9. స్థానిక సంస్థలపాలనా సంస్థలకు అధిక ప్రాధాన్యం ఇచ్చే సూత్రం?
 - 1) మొగలులు
 - 2) బోధలు
 - 3) శాసనసభలు
 - 4) బ్రిటిష్ వారు
10. ప్రస్తుత అంధ్రప్రదేశ్ రాష్ట్ర అధిక సంఘం ఎన్నికల?
 - 1) రెండవది
 - 2) మూడవది
 - 3) నాలుగవది
 - 4) అయిదవది
11. సర్పంచ్ పదవి ఏ కారణంగానైనా ఖాళీ అయితే తిరిగి ఎన్ని నెలల్లోగా ఎన్నికలు నిర్వహించాలి?
 - 1) 2 నెలలు
 - 2) 3 నెలలు
 - 3) 4 నెలలు
 - 4) 6 నెలలు
12. పన్నులు వేసే అధికారం ఎవరికి ఉంది?
 - 1) గ్రామ పంచాయతీ
 - 2) మండల పరిషత్
 - 3) జిల్లా పరిషత్
 - 4) పై మాదిరిలేదు
13. సర్పంచ్ పదవికి పోటీ చేసే వ్యక్తి డిపాజిట్ కట్టాలంటే ఎన్ని ఓట్లు పొందాలి?
 - 1) 1/6 వ వంతు
 - 2) 1/5 వ వంతు
 - 3) 1/4 వ వంతు
 - 4) 1/10 వ వంతు
14. కిందివారిలో ఎవరు మండల పరిషత్ సమావేశాలకు శాశ్వత ఆహ్వానితులుగా పాటు కావచ్చు?
 - 1) సర్పంచ్
 - 2) కలెక్టర్
 - 3) 1, 2
 - 4) 1 కాదు, 2 కాదు
15. మండల పరిషత్ సమావేశం నిర్వహణకు కోసం ఎంతో?
 - 1) 1/3 వంతు
 - 2) 1/4 వంతు
 - 3) 1/5 వంతు
 - 4) 1/6 వంతు
16. ఎంపీసీ (MPP) స్థానం డిజైన్ చేసిన ఏ స్థాయిలో జిల్లా ప్రాథమిక పరిషత్ నిర్వహిస్తారు?
 - 1) డిజిట్ స్థాయి
 - 2) జిల్లా స్థాయి
 - 3) రాష్ట్ర స్థాయి
 - 4) జాతీయ స్థాయి
17. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) ఎంపీసీ సభ్యులు పార్టీ ప్రాతినిధ్యం పట్ల ఎన్నికలకు తాను
 - 2) ఎంపీసీ స్థానాలకు డిజైన్ చేసిన వ్యక్తి
 - 3) ఎంపీసీ సభ్యుడిగా పోటీచేయడానికి ఆ మండల పరిషత్లో ఓటులు అయి ఉండాలి
 - 4) సైవర్సి నిజమే

18. నిర్జల గ్రామీణ పునర్నిర్మాణలో భాగంగా ఉత్తమ గ్రామపంచాయతీ ఎంత పాతబోధించి ఉంది?
 - 1) 10-15 లక్షలు
 - 2) 10-7 1/2 లక్షలు
 - 3) 10-15 లక్షలు
 - 4) 10-25 లక్షలు
19. నిర్జల గ్రామీణ పునర్నిర్మాణలో భాగంగా ఉత్తమ జిల్లా పరిషత్ ఎంత పాతబోధించి ఉంది?
 - 1) 10-15 లక్షలు
 - 2) 10-7 1/2 లక్షలు
 - 3) 10-15 లక్షలు
 - 4) 10-25 లక్షలు
20. కేంద్రంలో పంచాయతీరాజ్ మంత్రిత్వ శాఖను ఏర్పాటు చేసిన తేదీ?
 - 1) 2001
 - 2) 2002
 - 3) 2003
 - 4) 2004



పంచాయతీరాజ్ వ్యవస్థ దేనికి ఉదాహరణ?

18. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) గ్రామపంచాయతీ ఉపసర్పంచ్ పై అధికారం తీర్మానం ప్రవేశపెట్టవచ్చు
 - 2) మండల పరిషత్ అభ్యుత్పాదన ఉపాధ్యక్షులపై అధికారం తీర్మానం ప్రవేశపెట్టవచ్చు
 - 3) జిల్లా పరిషత్ అభ్యుత్పాదన ఉపాధ్యక్షులపై అధికారం తీర్మానం ప్రవేశపెట్టవచ్చు
 - 4) సైవర్సి సరైనది
19. జిల్లా పరిషత్ అభ్యుత్పాదన ఉపాధ్యక్షులపై పదవీకాలంలో ఎన్నిసార్లు అధికారం తీర్మానం ప్రవేశపెట్టవచ్చు?
 - 1) ఒక్కసారి
 - 2) రెండుసార్లు
 - 3) మూడుసార్లు
 - 4) అయిదుసార్లు
20. జిల్లా ప్రజాశాసన కమిటీలో తొలి భాగం నివేదించిన ఎంపీకి సంబంధించి?
 - 1) రాష్ట్ర ప్రభుత్వానికి
 - 2) కలెక్టర్ కి
 - 3) కేంద్ర ప్రభుత్వానికి
 - 4) పంచాయతీరాజ్ శాఖ మంత్రికి
21. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) జిల్లా ప్రజాశాసన కమిటీలో తొలి భాగం మొత్తం గ్రామీణ ప్రజలకు ఉంది
 - 2) జిల్లా ప్రజాశాసన కమిటీలో తొలి భాగం మొత్తం సభ్యులు 30
 - 3) జిల్లా పరిషత్ చైర్మన్ జిల్లా ప్రజాశాసన కమిటీకి చైర్మన్ గా వ్యవహరిస్తారు
 - 4) సైవర్సి సరైనది
22. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) జిల్లా పరిషత్ స్థాయి సంఘాల రెండునెలలకు ఒకసారి తప్పనిసరిగా సమావేశం కావాలి
 - 2) జిల్లా పరిషత్ సమావేశాలు నెలకొంటేనే తప్పనిసరిగా జరగాలి
 - 3) 1, 2
 - 4) 1 కాదు, 2 కాదు
23. పంచాయతీ గెజిట్ లోని ఎవరు నియమిస్తారు?
 - 1) ఏటీఎస్ (APPSO)
 - 2) రాష్ట్ర ప్రభుత్వం
 - 3) కలెక్టర్
 - 4) రాష్ట్ర పంచాయతీరాజ్ శాఖ మంత్రి
24. కింది ఏ విధముగా పంచాయతీ గెజిట్ లో నిర్వహిస్తారు?
 - 1) పరిశీలనాసమితి ద్వారా
 - 2) సమన్వయ సలహాదారు ద్వారా
 - 3) సాంఘిక సంక్షేమ అధికారి ద్వారా
 - 4) సైవర్సి
25. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) ప్రభుత్వ అధికారి మేరకు ప్రతి సంవత్సరం జనవరి 2, ఏప్రిల్ 14, అక్టోబర్ 3 వ తేదీల్లో తప్పకుండా గ్రామపంచాయతీ ఏర్పాటు చేయాలి
 - 2) జనం 50 మంది లేదా 10% గ్రామపంచాయతీ సభ్యులు కోరితే ఏర్పాటు చేయాలి
 - 3) పంచాయతీరాజ్ చట్టం ప్రకారం సమన్వయ కమిటీ రెండుసార్లు (జనవరి, అక్టోబర్) గ్రామపంచాయతీ సభ్యులను నియమించుకోవాలి
 - 4) సర్పంచ్ తన పదవిని కోల్పోతూ, తిరిగి ఏర్పాటు చేయాలి
26. కింది అంశాలను జతపరచండి.

భాగ - I (కమిటీ)	భాగ - II (నియమించిన సంవత్సరం)
a) పునర్నిర్మాణ పాత్ర	i) 1991
b) సి. నరసింహం	ii) 1963
c) జలం వెంకటరావు	iii) 1968
d) బి.సి.ఆర్. దిలర్	iv) 1971
27. పంచాయతీరాజ్ వ్యవస్థను నియమించిన ఎం.టి.రాజు కమిటీ ఏ సంవత్సరంలో ఏర్పాటు చేశారు?
 - 1) 1963
 - 2) 1968
 - 3) 1971
 - 4) 1959
28. 4 లక్షల కంటే ఎక్కువ ఆదాయం కలిగిన గ్రామ పంచాయతీలు?
 - 1) గ్రేడ్ 1 గ్రామ పంచాయతీలు
 - 2) గ్రేడ్ 2 గ్రామ పంచాయతీలు
 - 3) గ్రేడ్ 3 గ్రామ పంచాయతీలు
 - 4) గ్రేడ్ 4 గ్రామ పంచాయతీలు
29. కింది అంశాలను జతపరచండి.

భాగ - I (వివరణ)	భాగ - II (సంవత్సరం)
a) 243 (ఎ)	i) గ్రామపంచాయతీ
b) 243 (బి)	ii) జిల్లా పరిషత్తు
c) 243 (సి)	iii) రాష్ట్ర అధిక సంఘం
d) 243 (డి)	iv) రాష్ట్ర ఎన్నికల సంఘం
30. 73 వ రాజ్యాంగ సవరణ చట్టం ద్వారా ఏర్పాటు చేసిన ఏర్పాటు?
 - 1) పంచాయతీలు
 - 2) మున్సిపాలిటీలు
 - 3) పాత్ర పంచాయతీలు
 - 4) పంచాయతీ సంఘాలు
31. 73 వ రాజ్యాంగ సవరణ చట్టం ద్వారా రాజ్యాంగంలోని 9 వ భాగంలో పంచాయతీరాజ్ సంస్థలకు సంబంధించి ఎన్ని అధికరణాలు చేర్చారు?
 - 1) 15 అధికరణాలు
 - 2) 16 అధికరణాలు
 - 3) 17 అధికరణాలు
 - 4) 18 అధికరణాలు
32. గ్రామపంచాయతీ అంటే...
 - 1) గ్రామ ప్రజలు
 - 2) గ్రామ ఓటర్లు
 - 3) సర్పంచ్, మేజిస్ట్రేట్
 - 4) వార్డు మేజిస్ట్రేట్
33. పంచాయతీరాజ్ వ్యవస్థ దేనికి ఉదాహరణ?
 - 1) కేంద్ర ప్రభుత్వం
 - 2) విశేష ప్రభుత్వం
 - 3) అధికారి చట్టం
 - 4) ఏర్పాటుచేయడం
34. మూడునెలల పంచాయతీరాజ్ వ్యవస్థను నిర్వహించే సరైన కమిటీ ఏది?
 - 1) జిల్లా పరిషత్ మొత్తం
 - 2) జాతీయ మొత్తం
 - 3) రాష్ట్ర మొత్తం
 - 4) జి.సి.ఆర్. దిలర్
35. రాష్ట్ర ఎన్నికల కమిషన్ ను ఎవరు నియమిస్తారు?
 - 1) రాష్ట్ర గవర్నర్
 - 2) రాష్ట్ర ముఖ్యమంత్రి
 - 3) రాష్ట్రపతి
 - 4) ప్రధానమంత్రి
36. ఆరునెలల కాలంలోని జిల్లాలో పోల్ గాన మొత్తం పంచాయతీలు ఏర్పాటు చేయాలి?
 - 1) జనవరి
 - 2) సెప్టెంబర్
 - 3) మార్చి
 - 4) ఏప్రిల్
37. రాష్ట్ర ఎన్నికల కమిషన్ ను ఏర్పాటు చేసే అధికారి ఎవరికి ఉంది?
 - 1) రాష్ట్ర గవర్నర్
 - 2) రాష్ట్రపతి
 - 3) ముఖ్యమంత్రి
 - 4) ప్రధానమంత్రి



రచయిత
- షేక్ నవీన్ సాహెబ్
వివేక నిపుణులు

38. ఏ సంవత్సరం తర్వాత జిల్లా కమిటీ ఎన్నికలను సులభంగా కలిగి ఉన్నట్లుగా స్థానిక సంస్థల్లో పోటీచేయడానికి ఆదర్శం?
 - 1) 1995 మే 30
 - 2) 1996 మే 30
 - 3) 1997 మే 30
 - 4) 1998 మే 30
39. సరైన వ్యాఖ్యలను గుర్తించండి.
 - 1) గ్రామపంచాయతీకి శాసనసభాగా పని చేయవచ్చు
 - 2) ప్రభుత్వ ప్రజాస్వామ్యార్థి గ్రామపంచాయతీ ప్రాతినిధ్యం
 - 3) గ్రామంలోని ఓటర్లందరూ గ్రామపంచాయతీ సభ్యులు
 - 4) సైవర్సి సరైనది
40. జిల్లాస్థాయిలో సామాజిక న్యాయకమిటీ ఏర్పాటును సూచించిన కమిటీ?
 - 1) జలం వెంకటరావు
 - 2) సి. నరసింహం
 - 3) బి.సి.ఆర్. దిలర్
 - 4) ఎం.టి.రాజు
41. స్థానిక సంస్థల్లో 50% స్థానాలను మహిళలకు కేటాయించడం మొదటి రాష్ట్రం?
 - 1) కేరళ
 - 2) పశ్చిమ బెంగాల్
 - 3) గుజరాత్
 - 4) బీహార్
42. ఏ రాష్ట్రం స్థానిక సంస్థల ఎన్నికల్లో ఓటు వేయడాన్ని తప్పనిసరిచేస్తూ చట్టాన్ని తీసుకువచ్చింది?
 - 1) కేరళ
 - 2) పశ్చిమ బెంగాల్
 - 3) గుజరాత్
 - 4) బీహార్
43. గ్రామపంచాయతీ ద్వారా ప్రభుత్వ పథకాల అమలుచేయడానికి ఎంతో చేస్తున్న రాష్ట్రం ఏది?
 - 1) కేరళ
 - 2) పశ్చిమ బెంగాల్
 - 3) గుజరాత్
 - 4) బీహార్
44. పంచాయతీ ప్రాంతాల్లో స్థానిక సంస్థల ఏర్పాటు కోసం అంతర్జాతీయ పాఠశాల PESA (Panchayat Raj Extension to Scheduled Areas) చట్టాన్ని ఏర్పాటు చేసిన రాష్ట్రం?
 - 1) 1994
 - 2) 1995
 - 3) 1996
 - 4) 1997
45. భారతదేశంలో స్థానిక సంస్థలపాలనా సంస్థల పనితీరును ప్రోత్సహించడానికి కేంద్ర ప్రభుత్వం ప్రవేశపెట్టిన ఆచారం?
 - 1) నిర్జల గ్రామీణ పునర్నిర్మాణం
 - 2) స్వచ్ఛ భారత్ పునర్నిర్మాణం
 - 3) ఉత్తమ గ్రామీణ పునర్నిర్మాణం
 - 4) అభివృద్ధి గ్రామీణ పునర్నిర్మాణం

జవాబులు				
1-1	11-3	21-4	31-2	41-4
2-2	12-1	22-3	32-2	42-3
3-3	13-1	23-2	33-2	43-1
4-1	14-3	24-4	34-1	44-3
5-2	15-1	25-4	35-1	45-1
6-4	16-2	26-1	36-2	
7-2	17-4	27-2	37-2	
8-1	18-4	28-1	38-1	
9-2	19-1	29-1	39-4	
10-3	20-1	30-1	40-1	

మీ అభిప్రాయాలను పంచుకోవడానికి ఈమెయిల్ కి
pratihadesk@eenu.edu.net

2. Semester material for the students.

As this the rural college most of the students are from village background. The head of the department has prepared notes for all the semesters of students. This is a descriptive material which covers all the chapters systematically. We uploaded the material in Khaizala App of Telangana TTWREIS HYD. Also the material is scanned and made it shared to the students through WhatsApp groups of students.

4. PG ENTRANCE MATERIAL OF PUBLIC ADMINISTRATION:

The head of the department prepared PG ENTRANCE material of public administration and the scanned material is shared to the students through WhatsApp and g mail. Also the hard copy is placed in the department for the sake of students. More than 15 rural back ground students got ranks in different Universities since 2022. By using this material.

5. Arithmetic material for competitive examinations:

The head of the department completed M.Sc. Mathematics and prepared notes of Arithmetic for competitive examinations. The notes is prepared using the book quicker maths written by M.Tyra.

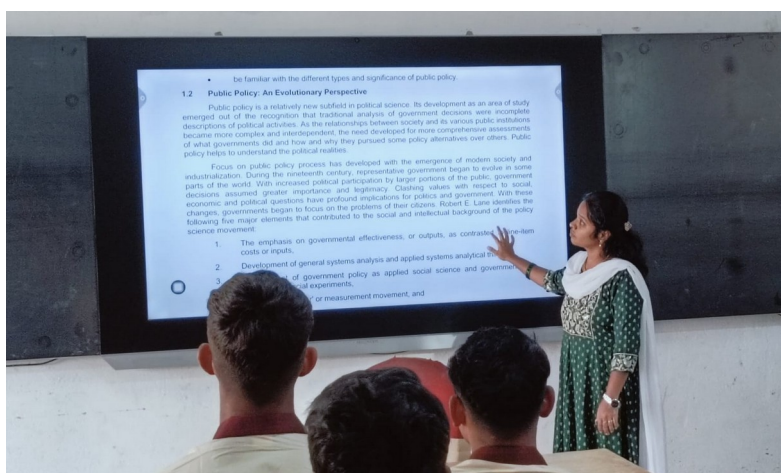
6. POWER POINT PRESENTATIONS:

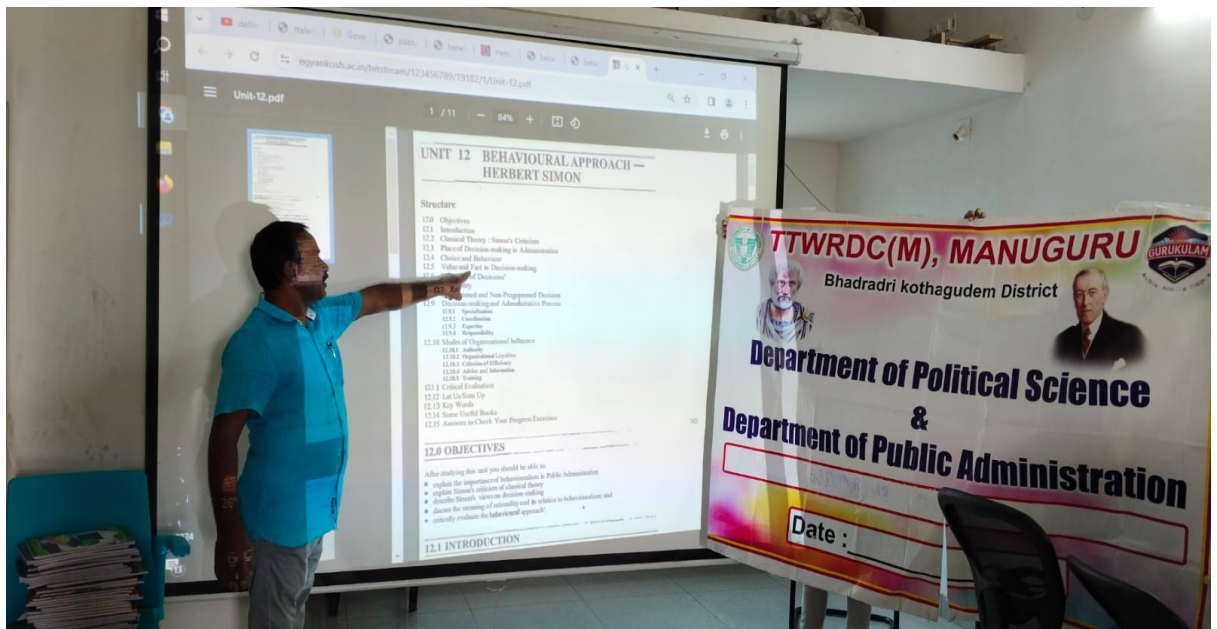
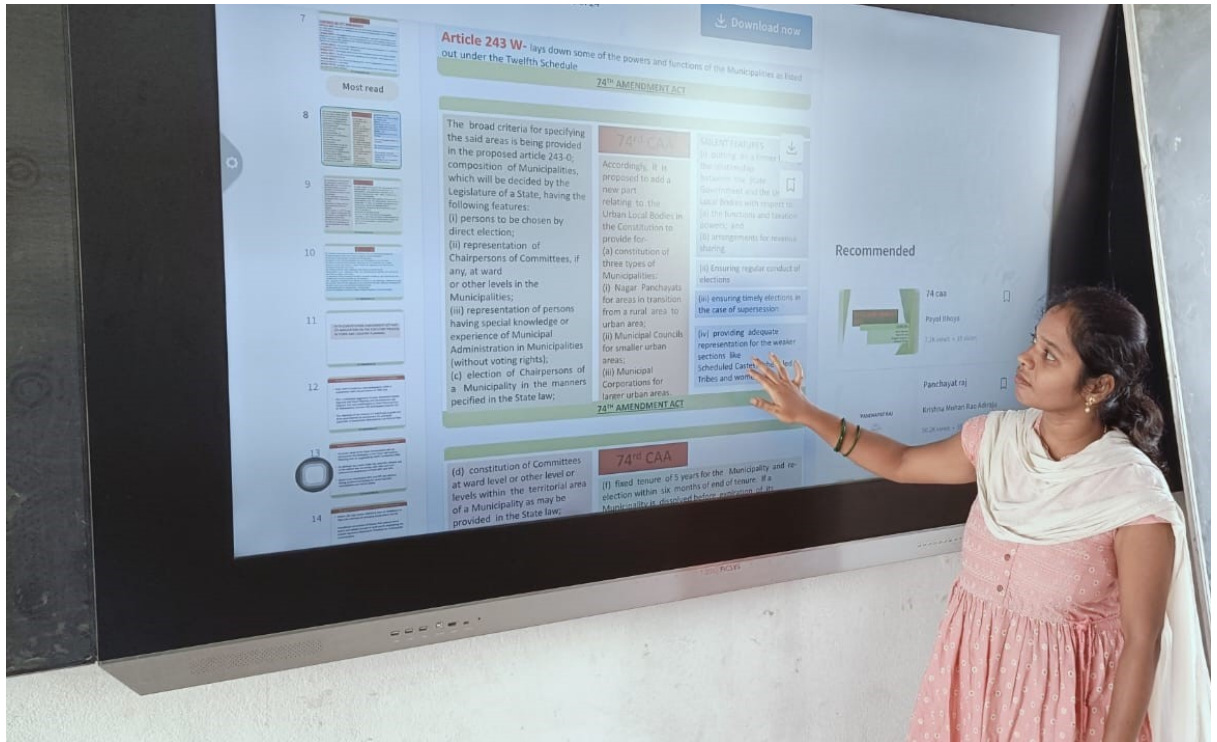
I. Abstract of PPT presentations

S. No.	Name of the Faculty	No. of PPTS
1	Panem premsagar	6

POWERPOINT PRESENTATIONS:

We prepare PPTs with good images and very good animations of physical phenomena. Every classroom in our college is equipped with ICT devices.





SWOC Analysis

Strengths:

- Faculty members are well qualified and experienced.
- Learning material for students.
- Extensive use of teaching aids.
- Subject related programs.

Weaknesses:

- Most of the students are economically and socially poor

Opportunities:

- Good ambiance regarding rising awareness of administrative sciences among people.
- Good governance, e-governance, ethical governance, citizen-centric administration, corporate governance etc. are the watchwords of 21st century.

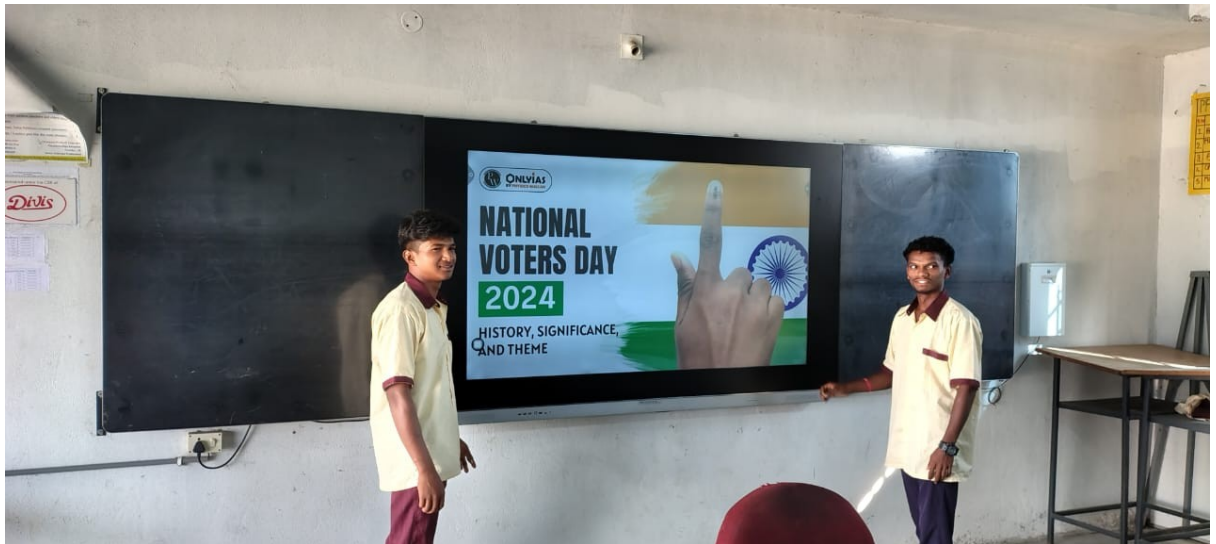
Challenges:

- Stopping students from daily journey
- Promoting to higher education because of getting marriages during or immediately after Degree.

FUTURE ACTION PLAN

- To introduce certificate courses
- To introduce PG in Public Administration.
- To continue blended mode teaching further.
- To give long term coaching for PG entrance exams.
- To conduct more industrial field trips for experiential learning.

Voter awareness programme and Demonstration of EVM Machine.

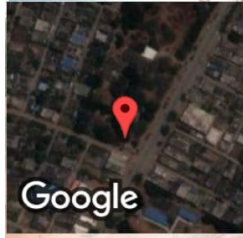


Careare Guidance Cell:



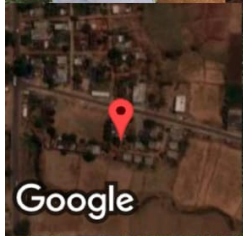
Field Trips:





Manuguru (PT), Telangana, India
 WRP8+C9J, RTC DEPO ROAD, Pilot Colony, Manuguru (PT), Telangana
 507117, India
 Lat 17.936033°
 Long 80.81603°
 31/01/24 03:58 PM GMT +05:30

Google



Samathsingaram, Telangana, India
 1-1 Mittagudem Bhadradi Kothagudem, Samathsingaram, Telangana 507117,
 India
 Lat 17.88877°
 Long 80.830921°
 05/10/23 11:38 AM GMT +05:30

Google





NSS Activity





GPS Map Camera

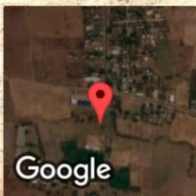


Google

Samathsingaram, Telangana, India
Manuguru - Bhadrachalam Rd, Samathsingaram, Telangana
507117, India
Lat 17.888994° Long 80.830189°
01/12/24 12:25 PM GMT +05:30



GPS Map Camera



Google

Samathsingaram, Telangana, India
1-1 Mittagudam Bhadradi Kothagudem, Samathsingaram,
Telangana 507117, India
Lat 17.888813° Long 80.829752°
01/12/24 12:23 PM GMT +05:30

Swatch Gurukulam (Swatch Bharath)



**Departmental activity:
Constitution Day November 26**



International Day of Democracy Rally



Anti terrorism :



Google

Samathsingaram, Telangana, India
Kothagudem - Manuguru Rd, Samathsingaram, Telangana 507117, India
Lat 17.885748°
Long 80.829648°
07/08/24 11:39 AM GMT +05:30

GPS Map Camera

National Unity Day



